



Superior Court of California
County of Riverside

ALTERNATIVE DISPUTE RESOLUTION PROGRAMS

www.riverside.courts.ca.gov/adr/adr.htm

**CIVIL MEDIATION PANEL
&
JUDICIAL ARBITRATION PANEL**

QUESTIONNAIRE FOR Web Page "Profile"

Please return the completed form by **December 10, 2008** to:

Barrie J. Roberts, ADR Director

4050 Main Street, Riverside, CA 92501

or by e-mail to barrie.roberts@riverside.courts.ca.gov

or fax to (951) 955-5537

This form is available on the Court's ADR web page:

www.riverside.courts.ca.gov/adr/questionnaire.pdf

Web Page Profiles for Arbitrators and Mediators

In January 2009, the Court's ADR web page will post background information on the Court's Judicial Arbitration and Civil Mediation Panelists. These profiles will allow panelists to describe their expertise and practices in order to help litigants identify appropriate neutrals for their cases. Profiles will also be placed in notebooks at the Civil Clerks' offices at the Historic Courthouse and Larson Justice Center. Posting your profile on the web page is optional; making your profile available for public inspection is required. (See California Rules of Court 3.814 & 10.781; 10.783). You may complete one Questionnaire for one or both panels. Please follow these instructions:

Current Judicial Arbitration Panelists:

- Please submit the completed Questionnaire. If you wish to be removed from the Panel, simply sign, date and return page 2 to the ADR Director.

Current Civil Mediation Panel Applicants:

- If you received notice that your Application to the Civil Mediation Panel has been provisionally accepted (pending formal acceptance by the ADR Committee):
 - ✓ Please submit the completed Questionnaire. We apologize for asking you to repeat information you recently provided in your Application, but doing so will promote accurate data entry for your on-line Profile.
 - ✓ You may use the Questionnaire to update your Application. Use Box 10 to update your "Mediation Training" information.
- If you received notice that your Application does not appear to demonstrate eligibility for the Panel, you may submit this Questionnaire to update your Application at any time.

New Applicants: Applications for both Panels are posted on the ADR web page.

Name: _____

Please initial all that apply and return this page with your Questionnaire

❖ **Judicial Arbitration Panel:**

___ I am a **current member** of the Judicial Arbitration Panel.

___ Please use the information below to prepare my on-line Arbitrator Profile.

___ Place my Arbitrator Profile in the Civil Clerks' notebooks, but do not post it on the web page.

___ Please remove my name from the Judicial Arbitration Panel.

Dated: _____ Signed: _____

NUMBER OF ARBITRATIONS you wish to handle:

Approximately _____ per month/year (circle one).

Additional information/instructions about assigning arbitrations to you:

❖ **Civil Mediation Panel:**

___ I received notice that I am provisionally accepted to the Civil Mediation Panel pending formal ADR Committee approval.

___ Please use the information below to prepare my on-line Mediator Profile.

___ Place my Mediator Profile in the Civil Clerks' notebooks, but do not post it on the web page.

___ This Questionnaire updates my Application and demonstrates my eligibility for the Panel. If my Application is accepted by the ADR Committee:

___ Please use this Questionnaire to prepare my on-line Mediator Profile.

___ Place my Mediator Profile in the Civil Clerks' notebooks, but do not post it on the web page.

NUMBER OF "MANDATORY MEDIATIONS" you wish to handle:

Approximately _____ per month/year (circle one).

Additional information/instructions about assigning mediations to you:

RIVERSIDE COUNTY SUPERIOR COURT
CIVIL MEDIATION PANEL &
JUDICIAL ARBITRATION PANEL
QUESTIONNAIRE FOR Web Page “Profile”

NOTICE

THE INFORMATION BELOW MAY BE POSTED ON THE COURT’S WEB PAGE AND OPEN TO PUBLIC
INSPECTION AT THE CIVIL CLERKS’ OFFICES.
DO NOT INCLUDE INFORMATION THAT YOU DO NOT WANT MADE PUBLIC.

- **Typing your responses will promote accurate data entry.**
Go to www.riverside.courts.ca.gov/adr/questionnaire.pdf
- **Reading all the questions before you begin will help you decide how you wish to provide information for your Profile.**

1. CONTACT INFORMATION

- a. Name: _____ CA State Bar No. _____
- b. Firm: _____
- c. Business address: _____
- City: _____ State: _____ Zip: _____
- Mailing address (if different): _____
- d. E-mail address: _____ Website: _____
- e. Telephone numbers: _____
- Daytime: _____ Cell (optional): _____ Fax: _____

2. BAR MEMBERSHIP

- Date of admission to the State Bar of California: _____
- Years of active California State Bar membership: _____
- I am now on ___active status ___inactive status
- Are you actively engaged in the practice of law at this time? ___Yes ___No
- ___I am also admitted to practice law in the states listed below:
- State: _____ Date admitted: _____
- Bar No.: _____ Years of active membership: _____
- State: _____ Date admitted: _____
- Bar No.: _____ Years of active membership: _____

Name: _____

3. LOCATION OF ____ ARBITRATION HEARINGS ____ MEDIATION SESSIONS

I can serve as ____ an arbitrator ____ a mediator (check all that apply):

____ at the above business address

____ at the facilities of one of the parties' counsel or other appropriate facilities in these areas:

Western Region

- ☐ Riverside
☐ Corona
☐ Moreno Valley

Mid-County Region

- ☐ Southwest
☐ Temecula
☐ Hemet
☐ Banning

Eastern Region

- ☐ Indio
☐ Blythe

____ Other locations: _____

4. ACCESSIBILITY

Please indicate which, if any, of these ADA accommodations you can provide at your business address.

- | | |
|---|--|
| <input type="checkbox"/> Accessible parking | <input type="checkbox"/> Accessible entrance |
| <input type="checkbox"/> Accessible elevators | <input type="checkbox"/> Accessible restrooms |
| <input type="checkbox"/> Accessible public phones | <input type="checkbox"/> Assistive listening devices |
| <input type="checkbox"/> Accessible tables/counters | <input type="checkbox"/> Other (specify): _____ |

5a. EMPLOYMENT HISTORY (last 10 years)

Employer Name and location	Position Description	Start Date	End Date

5b. The principal portion of my law practice in California is in the following courts (*specify state and federal courts, including trial and appellate courts, if applicable*):

5c. I currently practice in the following areas of law (*list each subject area of law that occupies at least ten percent of your time*).

5d. Personal Injury Practice

____ My law practice does not include personal injury litigation.

____ My law practice includes personal injury litigation:

____% on behalf of plaintiffs; ____% on behalf of defendants.

Name: _____

5e. How many of the following have you completed within the past five (5) years as counsel:

_____ Jury Trials _____ Court Trials _____ Judicial Arbitrations
_____ Mandatory Settlement Conferences _____ Mediations

5f. ☐ I am certified as a specialist by the State Bar of California Board of Legal Specialization or by an organization whose certification program has been accredited by the State Bar of California. Areas of specialization:

5g. ☐ I am certified as a legal specialist by other states or organizations as follows (*specify*):

Areas of specialization: _____

6. EDUCATION

Institution	Degree or Certificate	Major	Start Date	End Date

7. PROFESSIONAL LICENSES (other than law)

Type of License	State	Date Obtained	License Number	Status (active/inactive)

8. ARBITRATION TRAINING

Organization	Course Title	Hours	Date

9. TEMPORARY JUDGE TRAINING:

Organization	Course Title	Hours	Date

10. MEDIATION TRAINING:

Organization	Course Title	Hours	Date

Name: _____

11. AFFILIATION WITH DISPUTE RESOLUTION PROVIDER ORGANIZATIONS (other court or private ADR Panels)

Organization	Description of Affiliation	Start Date	End Date

12. AFFILIATION WITH DISPUTE RESOLUTION PROFESSIONAL ORGANIZATIONS

Organization	Membership Type and Offices Held	Start Date	End Date

13. OPTIONAL:

ADR Training you have provided: _____

ADR Publications: _____

ADR AWARDS received

Organization	Award	Date

14. LANGUAGE

☐ I can provide arbitrations/mediations in these languages other than English:

Name: _____

15. **SUBSTANTIVE CASE TYPES:** This information helps litigants identify neutrals with specific subject-matter expertise and allows you to identify the case types you wish to accept as a neutral.

Instructions:

Experience: State the number of proceedings you have handled as a neutral in the following categories. Choose one case-type category per case; do not list one case in several categories.

Acceptance: In the box on the right, check the case types you wish to accept as a neutral. →

Additional information: You may use Question 15a to add/refine case types not listed. You may use Question 15b to describe your expertise in the case types you wish to accept as a neutral.

EXPERIENCE	Mediator	Arbitrator	Temp Judge		
	Number of Proceedings	Number of Proceedings	Number of Proceedings Bench Officer	MSC's	
Antitrust/Trade Regulation					
Arts/Media					
Aviation					
Bankruptcy					
Banks/Financial Institutions					
Business					
Civil Harassment					
Civil Rights					
Computer/Technology					
Construction					
Contract					
Defamation					
Education/Schools					
Elder Abuse					
Employment/Labor					
Environment					
Family Law					
Health Care					
Insurance					
Intellectual Property					
Juvenile Law					
Landlord – Tenant					
Legal Malpractice					
Medical Malpractice					
Nuisance					
Partnerships					
Personal Injury (Auto)					
Personal Injury (Non-auto)					
Probate					
Real Property					
Tax					

Name: _____

15a. OPTIONAL: List additional case types you will accept: _____

Numbers of these cases you have handled as a neutral: _____

15b. OPTIONAL: Describe your experience and training for the case-type categories you wish to accept.

16. PROFESSIONAL HISTORY (Optional)

You may provide a description of your professional history, limited to 600 characters.

17. WORK/STYLE (Optional)

You may provide a description of your mediation/arbitration style or approach and any expectations/requirements you have for litigants and their attorneys, limited to 600 characters.

18. BRIEFS

Do you require participants to submit a brief? ☐ Yes ☐ No ☐ Optional

Please describe any format and other requirements, limited to 600 characters.

Name: _____

19. SELF-REPRESENTED PARTIES

Will you serve as a neutral when one or more parties is self-represented?

___ Arbitrator: ___yes ___no

___ Mediator ___yes ___no

20. FEES (Mediators only)

I understand that for Local Rule Title 4 "Mandatory Mediations," I may bill the Court \$150 for the first three hours of the mediation session and that I may not bill the litigants for that time. For mediation services beyond the first three hours of Mandatory Mediations and for voluntary mediations: (check all that apply):

- ☐ My hourly rate is _____
- ☐ My rate per day is _____; my rate per half-day is _____
- ☐ I negotiate my rates with the litigants/attorneys.
- ☐ I would consider providing mediations at reduced rates.
- ☐ I would consider providing mediations at no charge.
- Additional information on fees and billing:

Note that the following language will be posted on each profile:

"DISCLAIMER: Neutrals listed on the website serve voluntarily on the Riverside County Superior Court's Civil Mediation Panel and/or Judicial Arbitration Panel. The information contained in the personal profiles has been provided directly by the attorney-neutrals and has not been independently verified by the Court. The Court does not make any representations or warranties regarding the accuracy of such information. The Court provides this list of neutrals as a public service. The Court does not endorse, recommend or make any warranty as to the qualifications or competency of any neutral on the list. The Court assumes no responsibility of liability for any act or omission of any neutral on the list.

I declare, under penalty of perjury under the laws of the State of California, that the information provided in this Questionnaire is true and correct to the best of my knowledge.

Date: _____

Print Name: _____

Signature: _____